



OVERSIGHT AND  
COMPLIANCE

**OFFICE OF THE DEPUTY CHIEF MANAGEMENT OFFICER**  
**9010 DEFENSE PENTAGON**  
**WASHINGTON, DC 20301-9010**

**MEMORANDUM FOR COMMITTEE MANAGEMENT SECRETARIAT, GENERAL  
SERVICES ADMINISTRATION**

**SUBJECT: Charter and Membership Balance Plan Consultation – Defense Innovation  
Board**

The Department of Defense (DoD), pursuant to the Federal Advisory Committee Act of 1972, as amended, intends to amend the charter for the Defense Innovation Board. The DoD intends to update the Board's estimated annual operating costs and personnel costs (attached). All other aspects of the previously filed charter for the Defense Innovation Board will apply to the Board, and the Board will operate under the provisions of the Federal Advisory Committee Act of 1972, as amended and in accordance with 41 CFR § 102-3.50.

Prior to filing the amended charter with the Library of Congress and the appropriate congressional committees the DoD respectively requests the Committee Management Secretariat review and approve the proposed charter and membership balance plan. Both documents has been reviewed and approved by the Office of the General Counsel for the Department of Defense.

If you should have any questions about this charter amendment please contact my point of contact, Megan McPherson, at 571-294-9977.

James D. Freeman II  
Advisory Committee Management  
Officer for the Department of Defense

Attachments  
Proposed Amended Charter  
Proposed Membership Balance Plan